

# WHAT TO BRING TO YOUR PTRR APPOINTMENT:

Property Tax and Rent Rebate (PTRR) applications are easy when you have the right information handy. Make sure you have this list checked off before you come to your PTRR appointment! We need these materials to ensure your appointment goes smoothly:

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☐ Proof of all of your income (yes, all of it!)  
*Examples: tax return, Social Security award letter, etc.*

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☐ Proof of your age  
*Example: a copy of the front and back of your valid photo ID*

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☐ If you are a **renter**, you must bring a signed and completed rent certificate, filled out by your landlord. If your landlord is not available, you can sign it yourself but then it must be notarized.

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☐ If you are an **owner**, you need proof of the taxes you paid for the year.

## **Applying for a supplemental rebate from the school district?**

Be aware that not all school districts offer a supplemental rebate. If you are applying for a supplemental rebate from your school district, **you must have received your rebate from the state first.** To apply for the supplemental rebate, you must have:

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☐ A copy of the PTRR application (PA-1000 form) you submitted to the state

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☐ Proof that you received the rebate  
*Example: a bank statement, a copy of the check*

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☐ A completed local school district application

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